



OWENS VALLEY GROUNDWATER AUTHORITY

Members: Big Pine CSD — City of Bishop — County of Inyo— Indian Creek-Westridge CSD

Interested Parties: Lone Pine Paiute Shoshone Tribe – Owens Valley Committee

P.O. Box 337
135 Jackson Street
Independence, CA 93526

Phone: (760) 878-0001
Fax: (760) 878-2552
www.inyowater.org

Staff Report

Date: January 30, 2024

Subject: Agenda item #4: Revision of 2023-24 OVGA budget

On March 9, 2023, the OVGA Board of Directors approved a budget for the 2023-24 fiscal year, which runs from July 1, 2023, to June 30, 2024.

OVGA staff is requesting an increase to the budget in the Professional Services line item of \$36,000 (indicated in red in Table 1 below), for a total of \$38,000. The Department of Water Resources requires GSAs to submit annual reports by April 1 of each year. No annual report has been developed since the adoption of the GSP in 2021. With Aaron Steinwand's departure in 2023, this task fell to new OVGA staff, which was getting up to speed on OVGA matters. Staff chose to seek the services of Daniel B. Stephens and Associates (DBS&A) to prepare the first annual report and to provide a template that could be used for subsequent reports. The Executive Manager, under the provisions of the OVGA purchasing policy, approved a contract with DBS&A for \$30,479 to prepare the Water Year 2022 (WY2022) annual report and prepare project elements for the WY2023 annual report. Unanticipated additional work was required to update the OVGA database management system to facilitate the preparation of the WY2022 annual report. Gathering and processing of additional data were needed to prepare water use tables, change in storage calculations, and groundwater level contours representative of the aquifer systems. The additional work resulted in DBS&A requesting an additional \$5,120, which the Executive Manager approved.

OVGA staff has just received the draft WY2022 annual report and is in the process of reviewing it. Staff will bring the report to your Board at the March 2024 annual meeting.

Table 1 shows the amended FY2023-24 budget along with actual expenditures as of January 27, 2024.

Table 1. FY2023-24 OVGA budget and actuals

Revenues	Budget	Actuals
Interest from treasury	\$1,500	\$1,469
Other Agencies (member contributions)	\$0	\$0
Fund balance transfer	\$73,310	\$0
Grant Retention	\$0	\$0
Total Revenue	\$74,810	\$1,469
Expenditures		
Fiscal Services		
Insurance	\$2,500	\$2,433
Subtotal	\$2,500	\$2,433
Staff Services		
Executive Manager – Water Dept.	\$15,810	\$6,134
Staff services – Bishop	\$2,000	\$0
Agency: Inyo, Legal	\$4,500	\$4,500
Agency: Inyo, Fiscal Agent/Financial Svcs	\$4,000	\$0
Subtotal	\$26,310	\$10,634
Professional Services		
Website Maintenance	\$500	\$300
Outside Audit	\$5,000	\$0
Database Hosting & Annual Report Svcs	\$38,000	\$20,970
Subtotal	\$43,500	\$21,220
Miscellaneous Expenses		
Internal Copy Charges	\$500	\$0
Advertising/mailer	\$1,500	\$0
Office Space & Site Rental	\$0	\$0
General Operating	\$500	\$0
Zoom Account	\$0	\$0
Subtotal	\$2,500	\$0
Total Expenditures	\$74,810	\$34,287