

MINUTES

Owens Valley Groundwater Authority

Board Members:

INDIAN CREEK-WESTRIDGE CSD	Luis Elias	BIG PINE CSD	BryAnna Vaughan
COUNTY OF MONO	Rhonda Duggan	LONE PINE PAIUTE SHOSHONE TRIBE	Mel Joseph
CITY OF BISHOP	Karen Kong	OWENS VALLEY COMMITTEE	Mary Roper
COUNTY OF INYO	Dan Totheroh		

February 10, 2022

The Owens Valley Groundwater Authority meeting was called to order at 1:59 p.m. via videoconference.

1. Pledge of allegiance

Dan Totheroh led the pledge of allegiance.

2. Public Comment

The Chairperson opened the public comment period and there was no one wishing to address the Board.

3. Introductions

The Board introduced themselves with no alternates in attendance.

4. Request that OVGA adopt finding pursuant to AB 361 that: A) the Board reconsidered the circumstances of the existing State of Emergency issued on March 4, 2020, in response to the COVID-19 pandemic; and B) local officials continue to recommend measures to promote social distancing, and/or the state of emergency continues to directly impact the ability of the members to meet safely in person

The Chairperson requested a motion to approve the request that OVGA adopt finding pursuant to AB 361 that: A) the Board reconsidered the circumstances of the existing State of Emergency issued on March 4, 2020, in response to the COVID-19 pandemic; and B) local officials continue to recommend measures to promote social distancing, and/or the state of emergency continues to directly impact the ability of the members to meet safely in person. Motion to approve by Dan Totheroh, seconded by Mary Roper. The Chairperson requested a roll call vote; Luis Elias – Y, Rhonda Duggan – abstain, Karen Kong – Y, Dan Totheroh - Y, BryAnna Vaughan – Y, Mel Joseph – Y, Mary Roper - Y. Motion passed 6 Yes, 1 abstention.

5. Approval of minutes from the January 27, 2022 Board meeting

The Chairperson requested a motion to approve the minutes of the January 27, 2022 meeting. Motion to approve the minutes by Rhonda Duggan, seconded by Luis Elias. The Chairperson requested a roll call vote; Luis Elias – Y, Rhonda Duggan – Y, Karen Kong – Y, Dan Totheroh - Y, BryAnna Vaughan – Y, Mel Joseph - Y, Mary Roper – Y. Motion passed unanimously.

6. Board Member Reports

The Chairperson opened up Board Member reports and there were no reports or updates provided.

7. Staff Member Reports

a. Financial Report

Laura Piper, Inyo County Water Department provided the financial report and stated the OVGA cash balance is \$351,775.75; revenues were 1st quarter interest of \$192.25 and a grant reimbursement of \$9,604.95; expenses were \$1,178.00 for advertising, \$6,625.00 in consultant costs; and \$17,724.24 in staff services costs. Dan Totheroh asked about the consultant costs. Dr. Steinwand stated they have approximately \$4,000 left on their contract that expired at the end of January. They will be billing their final fees for December 2021 and January 2022 against that balance.

b. Update on the Final GSP status and submittal

Dr. Steinwand stated the GSP was successfully uploaded to the Ca Dept. of Water Resources on 1/26/22; the GSP has been

posted to the SGMA portal; that starts a 75 day public comment period on the GSP; Ca Dept. of Water Resources will consider the comments and may or may not respond to them; and it can take up to two years to deny or approve the plan.

8. Status of OVGA membership and possible direction to staff regarding adjustment of the OVGA boundary.

Dr. Steinwand stated Mono County's withdrawal from the OVGA will be effective July 1, 2022; after that date the OVGA will no longer have a member of the JPA with land or water supply management authority in Mono County; and the OVGA will not have authority to implement the GSP in that portion of the basin. Stacey Simons stated Mono County will apply for GSA status to include Long Valley and separate from Tri Valley but will provide assistance and will work collectively to manage the Mono basin.- The Board and staff discussed this item in detail. Sally Manning stated regardless of the changes, the issue is still going to be LADWP and she hopes the entities keep that in focus.

The Chairperson made a motion to redraw the boundary of the Owens Valley Groundwater Authority to the Inyo/Mono county line when it is appropriate in the future, and coordinating with Mono County. Motion to approve by Dan Tothoroh, seconded by Rhonda Duggan. The Chairperson requested a roll call vote; Luis Elias – Y, Rhonda Duggan – Y, Karen Kong – Y, Dan Tothoroh - Y, BryAnna Vaughan – Y, Mel Joseph - Y, Mary Roper – Y. Motion passed unanimously.

9. Discussion of OVGA GSP Management Actions and possible direction to staff for inclusion in the 2022-2023 budget.

Dr. Steinwand discussed the upcoming timelines and budget; required administrative actions; direction on administrative work for 2022-23; the possibility of pursuing management actions and projects; and provided a power point presentation. Luis Elias and Karen Kong stated they did not wish for the GSP to be implemented at this time. BryAnna Vaughan asked for an estimate of what the expenses would entail; Dr. Steinwand provided a power point with the details and approximate dollar amounts. Dan Tothoroh stated he was in favor of implementing part of the plan within the new boundary, with regard to the OVGA grant request to fund the Tri-Valley groundwater model project. Holly Alpert stated an entity does not need to be a GSA to apply for the grant funding but needs to be an MOU signatory to the IMRWMG, Mono County is, Tri-Valley is not. The Board and staff discussed this item in detail and requested staff create a budget to include the following:

- Well registration and reporting ordinance
- Well permit review ordinance
- Increase groundwater level monitoring network (Inyo County – Round Valley and SW Owens Lake area)
- Administration – two meetings per year for the next five years
- Acquire water quality data from ongoing monitoring programs or studies - Data base maintenance
- Provide assistance acquiring state or federal funding-coordinate with IRWMP to seek and acquire grants for OVGA
- Owens Lake Groundwater Development Project
 - Participate in the Owens Lake Groundwater Working Group
 - Designate member responsible for Owens Lake Management area

April Zrelak stated there is a conflict of interest with the County and their representation on the Owens Lake stakeholder group and the OVGA position because the county maintains that the LTWA applies there and they have not yet given that up after 20+ years. She thinks it's important that an OVGA member, not a representative of Inyo County represent in that group.

The Chairperson called a break at 3:58 pm and reconvened the meeting at 4:02 pm.

10. Discussion regarding future meeting dates and agenda items.

The next meeting was scheduled for March 10, 2022 via zoom. Dr. Steinwand stated upcoming agenda items will be primarily the budget, an update on the completion of the grant; and a staffing model when Mono County terminates membership on July 1, 2022. Karen Kong requested an update on the current and previous audit.

11. Adjourn

The Chairperson adjourned the meeting at 4:15 pm.

TRANSACTION L I S T I N G 07/01/2021 - 03/01/2022 Page 1

LG BUDGET UNIT	Primary Ref	Transaction Description	SS Ref	Date	Job No	Debit	Credit	NET
GL 621601-1000	YEAREND	1. Balance Forward 2020/2021	JE	07/01/21	03105387	410,278.65	0.00	410,278.65
GL 621601-1000	TTLOH	AutoID:WD20719A Job:2974214	OH	07/28/21	02974214	0.00	2,576.50	407,702.15
GL 621601-1000	INTRCHL	AutoID: JA21802D Job: 2977979	JE	08/02/21	02977979	572.61	0.00	408,274.76
GL 621601-1000	TTLOH	AutoID:WD20811B Job:2991718	OH	08/18/21	02991718	0.00	3,885.57	404,389.19
GL 621601-1000	TTLOH	AutoID:OB21C04B Job:3023580	OH	10/05/21	03023580	0.00	6,925.75	397,463.44
GL 621601-1000	JE40105	AutoID: JR21C07B Job: 3025272	JE	10/07/21	03025272	0.00	4,500.00	392,963.44
GL 621601-1000	JE40106	AutoID: JR21C07B Job: 3025272	JE	10/07/21	03025272	27,101.58	0.00	365,861.86
GL 621601-1000	IS1021	AutoID:WD20C04B Job:3026345	OH	10/08/21	03026345	0.00	2,451.23	363,410.63
GL 621601-1000	TTLOH	AutoID: IS21C18E Job: 3036558	OH	10/26/21	03036558	36.46	0.00	363,374.17
GL 621601-1000	TTLOH	AutoID:WD20C19A Job:3039230	OH	10/29/21	03039230	0.00	186.00	363,188.17
GL 621601-1000	INTEREST	AutoID: JA21B19B Job: 3052784	JE	11/08/21	03052784	0.00	181.76	363,006.41
GL 621601-1000	TTLOH	AutoID:SW21N17K Job:3054855	OH	11/23/21	03054855	192.25	0.00	363,198.66
GL 621601-1000	TTLOH	AutoID:WD21D08A Job:3066978	OH	12/01/21	03066978	0.00	1,625.00	361,573.66
GL 621601-1000	TTLOH	AutoID:WD21D17A Job:3073948	OH	12/15/21	03073948	0.00	248.00	359,896.85
GL 621601-1000	TTLOH	AutoID:ES21D21A Job: 3070820	CR	12/21/21	03070820	9,604.95	0.00	360,501.80
GL 621601-1000	TTLOH	AutoID:WD21D17A Job:3073948	OH	12/29/21	03073948	0.00	930.00	359,571.80
GL 621601-1000	JE40799	AutoID:ES21D105C Job:3079792	JE	01/07/22	03079792	0.00	500.00	359,071.80
GL 621601-1000	IS0122	AutoID: JR22119B Job: 3087957	JE	01/19/22	03087957	0.00	4,500.00	354,571.80
GL 621601-1000	TTLOH	AutoID: IS220120 Job: 3089973	JE	01/25/22	03089973	0.00	0.72	354,571.08
GL 621601-1000	TTLOH	AutoID:WD22124C Job:3092724	OH	01/28/22	03092724	2,795.33	0.00	351,775.75
*****Total *OBJT 1000		CLAIM ON CASH			DR	420,648.46	68,872.71	351,775.75
GL 621601-1160	YEAREND	1. Balance Forward 2020/2021	JE	07/01/21	03105387	572.61	0.00	572.61
GL 621601-1160	INTRCHL	4th QTR INTEREST RVRS	JE	08/02/21	02977979	0.00	572.61	0.00
*****Total *OBJT 1160		INTEREST RECEIVABLE			DR	572.61	572.61	0.00
GL 621601-1200	YEAREND	1. Balance Forward 2020/2021	JE	07/01/21	03105387	2,473.00	0.00	2,473.00
GL 621601-1200	2122 PREPAID	UA414926:GOLDEN STATE RISK MAN	JE	07/08/21	02957191	0.00	2,473.00	0.00
*****Total *OBJT 1200		PREPAID EXPENSES			DR	2,473.00	2,473.00	0.00
GL 621601-2000	YEAREND	1. Balance Forward 2020/2021	JE	07/01/21	03105387	0.00	6,462.07	6,462.07
GL 621601-2000	TTLOH	AutoID:WD20719A Job:2974214	OH	07/28/21	02974214	2,576.50	0.00	3,885.57
GL 621601-2000	TTLOH	AutoID:WD20811B Job:2991718	OH	08/18/21	02991718	3,885.57	0.00	6,925.75
GL 621601-2000	TTLOH	AutoID:OB21C04B Job:3023148	OH	10/04/21	03023148	0.00	6,925.75	6,925.75
GL 621601-2000	TTLOH	AutoID:OB21C04B Job:3023580	OH	10/05/21	03023580	6,925.75	0.00	0.00
GL 621601-2000	TTLOH	AutoID:WD20C04B Job:3024986	OH	10/06/21	03024986	0.00	2,451.23	2,451.23
GL 621601-2000	TTLOH	AutoID:WD20C19A Job:3026345	OH	10/08/21	03026345	2,451.23	0.00	0.00
GL 621601-2000	TTLOH	AutoID:WD20C21A Job:3037191	OH	10/26/21	03037191	0.00	186.00	186.00
GL 621601-2000	TTLOH	AutoID:WD20C19A Job:3037563	OH	10/27/21	03037563	0.00	181.76	367.76
GL 621601-2000	TTLOH	AutoID:WD20C19A Job:3039230	OH	10/29/21	03039230	186.00	0.00	181.76
GL 621601-2000	TTLOH	AutoID:WD20C21A Job:3039230	OH	10/29/21	03039230	181.76	0.00	0.00
GL 621601-2000	TTLOH	AutoID:SW21N17K Job:3051402	OH	11/17/21	03051402	0.00	1,625.00	1,625.00
GL 621601-2000	TTLOH	AutoID:SW21N17K Job:3054855	OH	11/23/21	03054855	1,625.00	0.00	0.00
GL 621601-2000	TTLOH	AutoID:WD20N19B Job:3057687	OH	11/30/21	03057687	0.00	10,428.81	10,428.81
GL 621601-2000	TTLOH	AutoID:WD20N19B Job:3058264	OH	12/01/21	03058264	0.00	0.00	0.00
GL 621601-2000	TTLOH	AutoID:WD21D08A Job:3065865	OH	12/14/21	03065865	0.00	248.00	248.00
GL 621601-2000	TTLOH	AutoID:WD21D08A Job:3066978	OH	12/15/21	03066978	248.00	0.00	0.00
GL 621601-2000	TTLOH	AutoID:WD21D17A Job:3072004	OH	12/27/21	03072004	0.00	930.00	930.00
GL 621601-2000	TTLOH	AutoID:WD21D17A Job:3073948	OH	12/29/21	03073948	930.00	0.00	0.00
GL 621601-2000	TTLOH	AutoID:ES22105C Job:3077708	OH	01/05/22	03077708	0.00	500.00	500.00

THU, MAR 03, 2022, 12:50 PM --req: HW0254-----leg: GL ----loc: AUD-----Job:3114318 J8152---prog: GL440 <1.61>--report id: GLFLTR02

SORT ORDER: OBJECT WITHIN BUDUNIT

SELECT BUDGET UNIT: 621601

Lg BUDGET UNIT	Primary Ref	Transaction Description	SS Ref	Date	Job No	Debit	Credit	NET
GL 621601-2000	TTLOH	AUTOID:RS22105C Job:3079792	OH	01/07/22	03079792	500.00	0.00	0.00
GL 621601-2000	TTLOH	AUTOID:WD22124C Job:3090711	OH	01/25/22	03090711	0.00	2,795.33	2,795.33
GL 621601-2000	TTLOH	AUTOID:WD22124C Job:3092724	OH	01/28/22	03092724	2,795.33	0.00	0.00
GL 621601-2000	TTLOH	AUTOID:OB22301E Job:3112158	OH	03/01/22	03112158	0.00	4,200.00	4,200.00
*****Total *OBJT 2000		ACCOUNTS PAYABLE			CR	32,733.95	36,933.95	4,200.00
GL 621601-3000	YEAREND	1. Balance Forward 2020/2021	JE	07/01/21	03105387	0.00	406,862.19	406,862.19
*****Total *OBJT 3000		FUND BALANCE AVAILABLE			CR	0.00	406,862.19	406,862.19
GL 621601-4301	INTEREST	1ST QRT 21/22 INTEREST	JE	11/08/21	03052784	0.00	192.25	192.25
*****Total *OBJT 4301		INTEREST FROM TREASURY			CR	0.00	192.25	192.25
GL 621601-4498	CR128270	I#6 OVGA GRANT PMNT	CR	12/21/21	03070820	0.00	9,604.95	9,604.95
*****Total *OBJT 4498		STATE GRANTS			CR	0.00	9,604.95	9,604.95
GL 621601-5129	IS1021	IS PHOTOCOPIES Q1	JE	10/26/21	03036558	36.46	0.00	36.46
GL 621601-5129	IS0122	IS PHOTOCOPIES Q2	JE	01/25/22	03089973	0.72	0.00	0.00
*****Total *OBJT 5129		INTERNAL COPY CHARGES (NON-IS)			DR	37.18	0.00	37.18
GL 621601-5155	2122 PREPAID	UA414926:GOLDEN STATE RISK MAN	JE	07/08/21	02957191	2,473.00	0.00	2,473.00
*****Total *OBJT 5155		PUBLIC LIABILITY INSURANCE			DR	2,473.00	0.00	2,473.00
GL 621601-5263	54522	COMMUNITY PRINT OWENS VALLEY G	OH	10/06/21	03024986	2,451.23	0.00	2,451.23
GL 621601-5263	9277	THE SHEET INC INYO COUNTY WATE	OH	10/26/21	03037191	186.00	0.00	2,637.23
GL 621601-5263	6200 0321	INYO REGISTER, ACCT#6200	OH	10/27/21	03037563	0.00	66.24	2,570.99
GL 621601-5263	7589 0921	INYO REGISTER, ACCT#7589	OH	10/27/21	03037563	168.00	0.00	2,738.99
GL 621601-5263	6200 1121	INYO REGISTER, ACCT#0006200	OH	12/14/21	03065865	80.00	0.00	2,818.99
GL 621601-5263	7589 1121	MAMMOTH TIMES ACCT#0007589	OH	12/14/21	03065865	168.00	0.00	2,986.99
GL 621601-5263	9426	THE SHEET INC INYO COUNTY WATE	OH	12/14/21	03072004	930.00	0.00	3,066.99
*****Total *OBJT 5263		ADVERTISING			DR	4,063.23	66.24	3,996.99
GL 621601-5265	250511	DANIEL B STEPHE INYO CO PROJ#D	OH	10/04/21	03023148	6,925.75	0.00	6,925.75
GL 621601-5265	251356	DANIEL B STEPHE INYO CO PROJ#D	OH	11/17/21	03051402	1,625.00	0.00	8,550.75
GL 621601-5265	252198	DANIEL B STEPHE INYO CO PROJ#D	OH	01/05/22	03077708	500.00	0.00	9,050.75
GL 621601-5265	253231	DANIEL B STEPHE INYO CO PROJ#D	OH	03/01/22	03112158	4,200.00	0.00	13,250.75
*****Total *OBJT 5265		PROFESSIONAL & SPECIAL SERVICE			DR	13,250.75	0.00	13,250.75
GL 621601-5539	JE40105	JUL-SEP21 OVGS LEGAL SERVICE	JE	10/07/21	03025272	4,500.00	0.00	4,500.00
GL 621601-5539	JE40106	JUL-SEP21 OVGS STAFF SERVICE	JE	10/07/21	03025272	27,101.58	0.00	31,601.58
GL 621601-5539	20221	MONO, COUNTY OF July-Sept 2021	OH	11/30/21	03057687	10,428.81	0.00	42,030.39
GL 621601-5539	JE40799	OCT-DEC21 OVGA STAFF	JE	01/19/22	03087957	4,500.00	0.00	46,530.39
GL 621601-5539	20222	MONO, COUNTY OF OCT-DEC 2021 M	OH	01/25/22	03090711	2,795.33	0.00	49,325.72
*****Total *OBJT 5539		OTHER AGENCY CONTRIBUTIONS			DR	49,325.72	0.00	49,325.72
*****Total *BUDG 621601		OVGA-OWENS VALLEY GROUNDWATER			DR-CR	525,577.90	525,577.90	0.00
** G R A N D T O T A L **						525,577.90	525,577.90	0.00

COUNTY OF INYO
Budget to Actuals with Encumbrances by Key/Obj
 As Of 3/1/2022

Ledger: GL

Object	Description	Budget	Actual	Encumbrance	Balance	
Key: 621601 - OVGA-OWENS VALLEY GROUNDWATER						
Revenue						
4301	INTEREST FROM TREASURY	4,000.00	192.25	0.00	3,807.75	4.80
4498	STATE GRANTS	149,542.00	9,604.95	0.00	139,937.05	6.42
	Revenue Total:	153,542.00	9,797.20	0.00	143,744.80	
Expenditure						
5129	INTERNAL COPY CHARGES	1,500.00	37.18	0.00	1,462.82	2.47
5155	PUBLIC LIABILITY INSURANCE	2,500.00	2,473.00	0.00	27.00	98.92
5263	ADVERTISING	3,000.00	3,996.99	0.00	(996.99)	133.23
5265	PROFESSIONAL & SPECIAL	12,659.00	13,250.75	309.00	(900.75)	104.67
5291	OFFICE, SPACE & SITE RENTAL	1,500.00	0.00	0.00	1,500.00	0.00
5311	GENERAL OPERATING EXPENSE	500.00	0.00	0.00	500.00	0.00
5539	OTHER AGENCY	107,470.00	49,325.72	0.00	58,144.28	45.89
5901	CONTINGENCIES	13,290.00	0.00	0.00	13,290.00	0.00
	Expenditure Total:	142,419.00	69,083.64	309.00	73,026.36	
621601	Key Total:	11,123.00	(59,286.44)	(309.00)	70,718.44	

**COUNTY OF INYO
UNDESIGNATED FUND BALANCES**

AS OF 06/30/2022

	Claim on Cash 1000	Accounts Receivable 1100,1105,1160	Loans Receivable 1140	Prepaid Expenses 1200	Accounts Payable 2000	Loans Payable 2140	Deferred Revenue 2200	Computed Fund Balance	Encumbrances	Fund Balance Undesignated
WDIR - WATER										
6272 OVGA-OWENS VALLEY	347,576							347,576	309	347,267
WDIR Totals	347,576							347,576	309	347,267
Grand Totals	347,576							347,576	309	347,267



OWENS VALLEY GROUNDWATER AUTHORITY

Members: Big Pine CSD — City of Bishop — County of Inyo — County of Mono— Indian Creek-Westridge CSD

Interested Parties: Lone Pine Paiute Shoshone Tribe — Owens Valley Committee

P.O. Box 337
135 Jackson Street
Independence, CA 93526

Phone: (760) 878-0001
Fax: (760) 878-2552
www.inyowater.org

Staff Report

Date: March 10, 2022

Subject: Agenda item # 8: Presentation of draft 2022-2023 OVGA Budget

On October 23, 2017, the Board of Directors adopted an initial three-year Development Budget which outlined the expected expenditures to prepare the GSP and guide members' decisions regarding funding contributions. The Development Budget and the associated funding obligations were terminated when the GSP was adopted by the OVGA (Member Funding Agreements, Item 3). The Joint Powers Agreement (JPA) requires the Executive Manager present a draft annual budget to the OVGA Board of Directors and each of the Members by April 1 (Article III, Section 3.1.7). This staff report presents the 2022-2023 draft annual budget. A final budget must be adopted by a majority of the votes of the OVGA Directors on or before May 1 (Article I, Section 5.8).

The draft budget for the period of July 1, 2022 through June 30, 2023 is presented in Table 1. A more detailed breakdown of costs for planned OVGA activities and projects is presented in Table 2. The draft budget projects that revenue and expenditures will be less than last year. No revenues from member contributions were included and expenditures were limited to regular business meetings, operating expenses, and GSP management actions included as directed at the February 10, 2022 OVGA meeting.

Revenues for 2022-23 include the grant retention and interest. The Proposition 1 grant required a 10% retention on invoices for GSP development and grant administration. The retention is expected to be reimbursed after the conclusion of the grant on April 30, 2022, but it is not known if the retention will be fully reimbursed or if it will be provided before the end of this fiscal year. The retention amount is included as revenue in the draft budget to approximate the funds on hand available to the OVGA in the next fiscal year. A modest estimate of interest earned on OVGA accounts is also included in the budget. The draft budget also draws \$3000 from the OVGA fund (approximately \$347,000 currently minus staff costs yet to be invoiced) to balance the budget.

No revenues from member contributions were included in the draft budget (Table 1). After adoption of the final budget in April, the JPA requires that the matter of annual member funding contributions be placed on the agenda for the following meeting (Annual Budget Funding Meeting). It is not a requirement to provide funding to remain a Member of the OVGA. Members are encouraged to request direction from their respective agencies whether to contribute additional funding to the OVGA. If the Executive Manager is notified before the April regular meeting that an agency is able to provide funds, it will allow the OVGA to hold the funding meeting immediately after the regular April. The vote shares will be recalculated after annual contributions are determined. If no Members provide a contribution, each will have two votes, and Interested Parties will have one vote each. Members that contribute to the annual budget will acquire additional votes according to the formula in Article IV, Section 2 of the JPA.

Expected expenditures for 2022-23 include fiscal, staff, and professional services as well as general operating and miscellaneous expenses (Table 1). Anticipated fiscal expenditures include general liability insurance which is unchanged from last year's budget. Staff services expenditures were estimated based on tasks and management actions presented in Table 2 or were based on existing arrangements e.g. for the fiscal agent. Estimates for legal services were based on the monthly flat rate in the current Inyo County Counsel contract but only for months with meetings or when tasks to complete management actions are required. Hours necessary to complete the management actions in Table 2 were estimated from similar work during the GSP development or professional judgement. Hourly rates were based in Inyo County Water Department salaries and benefits in the existing staff services contracts; no overhead or profit were included in the rates. The draft budget also includes a 10% contingency for the management actions. Professional services include website and database maintenance and an outside audit of OVGA finances using the present contractors. The database is currently hosted on DBS&A servers and can continue for a nominal fee (red text in the Tables. Still waiting on a formal quote from DBS&A at the time this staff report was prepared). The Inyo County Auditor's office recommended that one additional audit be conducted next year for the final year of the Proposition 1 grant, 2021-22. Miscellaneous expenses are based on previous budgets or actual expenditures from recent years. The OVGA has relied on the ICWD Zoom account and purchase of a separate account is recommended. It is anticipated that future meetings will be coordinated with the City of Bishop, and the budget includes funds to reimburse the City for meeting rooms and staff assistance that may be necessary (Table 2).

The recommendation of the Executive Manager is to continue to rely on the administrative, legal, and technical expertise provided by Inyo County and City of Bishop by revising the existing not-to-exceed contracts for staff services. Contracting with outside consultants or agencies for these services would likely be more expensive and rely on individuals with less local knowledge and experience with the OVGA, GSP, and database. The ICWD will maintain the OVGA database as the repository of data received under the Long Term Water Agreement, and it is a relatively small task to code and enter the anticipated amount of data received if the Well Registration and Well Permit Ordinances are adopted. Similarly, the

ICWD has experience operating a groundwater level monitoring network and could add this project to existing monitoring programs at a nominal cost. Costs for acquiring and reporting groundwater quality and subsidence monitoring data were also included.

The duties and responsibilities of the Executive Manager are described in the JPA and Bylaws. Tasks performed by the Executive Manager were separated from administrative, technical, and legal staff services in the budget (Table 1) for the Board to assess an alternative staffing model. One option is to continue to contract with Inyo County for the services of the Water Director. Presently, there are two groups or programs where Inyo County and the OVGA designate the Water Director/Executive Manager to attend the Owens Lake Groundwater Working Group and the Integrated Regional Water Management Group (Inyo County also has representatives from other departments attend IRWMP meetings). During the development of the GSP, no situation has occurred where conflicting direction from Inyo County and the OVGA was provided. In a small county or city, staff often wear many hats, and it would be possible for an individual to accurately convey the direction from each of the respective boards to these groups. However, another option for the OVGA to consider is to acquire Executive Manager services from a member agency other than Inyo County (although most are also members of the IRWMP) or from an independent contractor to avoid any perceived uncertainty regarding representation. It may be more cumbersome for a non-Inyo County employee to coordinate the other staff services but not difficult. Costs for an independent contractor potentially may be greater than in the draft budget which could be determined before the final budget is considered if the OVGA direction is to pursue this option.

The OVGA Bylaws (Article VII, Section 1) require that the projected expenses not exceed projected revenues. The 2022-23 draft budget would be balanced by relying on approximately \$3000 from the existing fund balance.

Table 1: Draft FY 2022-23 OVGA budget.

Revenues	
Interest from treasury	\$4,000
Other Agencies (member contributions)	\$0
Fund balance transfer	\$3,000
Grant Retention	\$71,316
Total Revenue	\$78,316
Expenditures	
Fiscal Services	
Insurance	\$2,500
Subtotal	\$2,500
Staff Services	
Executive Manager	\$24,225
Staff services (Inyo and Bishop)	\$21,670
Agency: Inyo, Legal	\$10,500
Agency: Inyo, Fiscal Agent/Financial Services	\$4,000
Subtotal	\$60,395
Professional Services	
Website Maintenance	\$500
Outside Audit	\$5,000
Database Hosting	\$500
Subtotal	\$6,000
Miscellaneous Expenses	
Internal Copy Charges	\$500
Advertising	\$2,500
Office, Space & Site Rental	\$1,400
General Operating	\$500
Zoom Account	\$1,100
Subtotal	\$6,000
Management Action Contingency	\$3,123
Total Expenditures	\$78,018
Anticipated carry over balance	\$298

Table 2: Draft FY 2022-23 OVGA Expenditures presented by activity or management action.

Administration or Management Action	Tasks	Expenditure	Notes	
Administration	Prepare three meetings/year	\$10,875	Exec. Man. and staff (hourly) and counsel (flat rate)	
	Prepare Annual Report	\$3,075	Exec. Man., Admin Asst., and Hydrologist	
	Revise the GSP after DWR review	\$3,360	Exec. Man. Added to this budget	
	OVGA routine business and follow SGMA	\$2,750	Exec. Man. and Admin staff	
	Website maintenance	\$695	Staff and website contractor	
	Database Hosting	\$500	Contractor, DBS&A	
	Insurance	\$2,500		
	Fiscal Agent and audit	\$9,000	Inyo County and Contractor	
	Internal Copy Charges	\$500	Inyo County	
	Advertising	\$2,500	Includes costs for 1 direct mail	
	Office, Space & Site Rental	\$1,400	\$200 meeting, includes community meetings	
	City of Bishop staff services	\$2,000	Facility coordination and staff assistance to OVGA	
	Zoom Account	\$1,100		
	General Operating	\$500	Operating expenses based on recent actuals	
		Subtotal	\$40,755	
Well Registration and Reporting Ordinance	Draft Ordinance/Notices/Hearing	\$3,270	Staff time and counsel	
	Community meetings (2)	\$3,150	In person and Zoom assumed	
	Prepare reporting form/website	\$300	Staff and website contractor	
	Review registration forms rec'vd	\$1,500	Hydrologist	
	Initial data entry code and data entry	\$2,400	Scientist	
		Subtotal	\$10,620	
		<i>added 10% contingency</i>	\$11,682	
Well Permit Review Ordinance	Draft Ordinance/meetings	\$3,270	Staff time and counsel	
	Community meetings (2)	\$3,150	In person and Zoom assumed	
	Permit reviews (ongoing)	\$1,500	Hydrologist	
	Data entry	\$240	Scientist	
		Subtotal	\$8,160	
		<i>added 10% contingency</i>	\$8,976	
Monitoring	Increase groundwater level monitoring network	Review candidate wells	\$600	
		Initial contact well inspection	\$1,200	Hydrologist
		Prepare land access agreements/contract	\$3,000	Counsel flat rate
		Prepare monitoring plan/homeowner field visit	\$3,000	Hydrologist
		DTW data collection/reporting/overhead	\$2,250	Hydrologist, 2 repeat trips/year
	Ground Elevation	Acquire InSar data and append graphs/report	\$600	Data Scientist
	Continue WQ Data Entry	Acquire data and entry	\$1,800	Hydrologist
		Subtotal	\$12,450	
			<i>added 10% contingency</i>	\$13,695
	Owens Lake Groundwater Development Project	Participate on Owens Lake Monitoring Group	\$1,230	Exec. Man.: Assumed 2 meetings and preparation
Grant Assistance or multi agency cooperation		Coordinate with IRWMG	\$1,680	Exec Man.
Total		\$78,018		